



Minutes

Building and Finance Committee June 19, 2017 - 7:00 PM

June 19, 2017 – The Administration Center

The meeting was called to order at 7:00 p.m. by Tony Serratore. Board and Committee members in attendance for the meeting were: Dr. James Gay, Susan Dalton, Kate Murphy-Peterson, John Lavelle, Dr. Julia Wheaton, Bob Hughes, Deb Baker, Kate McMillian, Steve Barstatis, Rita Kahle, Richard Piatchek, Debra Chafee and Tera Wagner.

Public Comments: None

Building:

Capital Projects

Major Project & Equipment Plan – Mr. Hughes presented the long-term capital project plan. There were no changes to the listing from the previous month.

Maintenance/Cleaning – None

Other/Policy –

Facility Rentals – Mr. Hughes presented the Facility Rental Request logs for Andrew, Sandburg and Stagg that show requests for this fiscal year. Andrew received twenty requests, nineteen which were approved, Sandburg received twenty-two requests, seventeen which were approved and Stagg received the most requests with one hundred and six, forty-nine which were approved. Overall the numbers were good.

LaGrange Road Update – Mr. Hughes updated the committee on the LaGrange Road construction. The work remaining includes pouring of sidewalks and landscaping. The sign at Sandburg is up, they started the grading for the landscaping around the sign, in a couple of weeks we will receive the proofs for the signs and once approved they will go into production and should be installed within four weeks.

Finance:

Budget/Finance

Treasurer's Report – Mr. Lavelle presented the May monthly report. The District received revenues of \$2,532,882.41 and expended \$11,925,499.53. The total fund balance as of May 31, 2017 was \$86,126,493.80

Financial Review, Charts, and Cash Flow – Mr. Lavelle presented the financial reports for the month ended May, 31, 2017. He reported that the State funds for special education is at 49.56% of what was budgeted, the decline is due to the lack of State funding. The District budgeted for four payments from the State but have only received one for the current year and one from last year. In addition, the transportation fund is running at 67.63% for the same reason. Despite this, the overall revenues and expenditures are on target.



Minutes

Building and Finance Committee June 19, 2017 - 7:00 PM

State Financing Issues – Dr. Gay updated the committee on the status of State financing. The legislators agreed on an education funding bill which passed the house and senate. There are many districts that will not be able to open their doors in August without funding from the State. Because the District has strong fund balances, we'll be able to start the school year but eventually, lack of State funding would impact the District and necessitate a reduction in spending and/or revenue enhancements.

Insurance - None

Transportation

Transportation Performance Report – Mr. Lavelle presented the transportation performance report for May wherein on time performance was very good.

Other/Policy –

Prevailing Wage – Mr. Lavelle presented the annual resolution of the Prevailing Wage that the Board needs to adopt at their June meeting. Once adopted the prevailing wage will be published in the newspaper.

ABC Transportation Contract Extension – The District has used American Bus Company for special education transportation services for the past three years with an agreement that included a cost escalation of 3%. I have had discussions with ABC to extend this agreement for one more year. The rate of the one-year extension will be a 5% increase. Even with this increase the rates still comes in comparable to our other carriers. The committee discussed eliminating or changing routes to decrease overall cost to the District since we have not received State funding. Mr. Lavelle will recommend that the School Board approve the one-year extension of the Special Education Student Transportation agreement with American School Bus at an increased rate of 5%.

S-4 Goal Review – Mr. Lavelle presented the S4 End of the Year Review and some of the goals discussed were, maintaining a balanced budget, revenue vs. expense. In spite of our state categorical payments not coming in as expected we are running a balanced budget. Mr. Lavelle discussed the District's long range financial planning goals, which include issuing bonds to cover projects, revisit our student fees and start having monthly meetings with administrators to discuss funding and revenue cuts. Mr. Hughes presented our 25-year facility plan which lists the projects that will be completed in Phase one of our plan. The District is working with the bonding company to give them a list of projects, timeline and cost. The projects should be completed by the summer of 2020. Also discussed was the work that was being done to secure our facilities and to accommodate our special needs students. Mr. Hughes will be presenting the committee with an updated plan once a year.



Minutes

Building and Finance Committee June 19, 2017 - 7:00 PM

Dr. Wheaton shared the processes for hiring and retaining highly qualified staff and the success of launching TalentEd our online evaluation portal. It has increased time efficiency and the program allows HR to run reports on evaluation ratings. Also discussed, developing teacher evaluation procedures for the professional development of those receiving unsatisfactory ratings.

Policies for Second Reading – Dr. Gay presented the committee with the second reading of the District Policies, 5:120-Employee Ethics; Conduct; and Conflict of Interest and 5:230 – Maintaining Student Discipline in which required legal updates are being made.

The meeting adjourned at 8:05 pm. The next meeting will be Monday, August 21, 2017 at 7:00 p.m. at the Administration Center.