



October 11, 2018 – Carl Sandburg High School

The meeting was called to order at 7:00 p.m. by Tony Serratore, Board and Committee members in attendance for the meeting were: John Lavelle, Susan Dalton, Melissa Gracias, Bob Hughes, Eric Olsen, Jen Tyrrell, Kathy Martinez, Tera Wagner, Richard Piatchek, Mark Lobes, Philip Blomberg, Dave Keating, Steve Barstatis, Arthur Osmelak, Nicholas Graal, Jackie Grove-McGann and Mary Morgan.

Public Comments: None

Building:

Capital Projects –

Major Project & Equipment Plan – Mr. Hughes presented the long-term capital project plan. Mr. Hughes shared that the new floating partitions at Stagg were installed on Tuesday October 9th. Mr. Hughes also informed the committee that he would be working with the Principals at each building in the upcoming months to determine what projects on the current listing need to be prioritized for next summer.

Maintenance/Cleaning - None

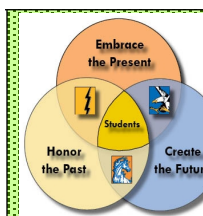
Other/Policy – None

Finance:

Budget/Finance –

Treasurer’s Report – Mr. Lavelle presented the September monthly report. The District received revenues of \$7,171,344.56 and expenditures of \$14,600,399.13. The total fund balance as of September 30, 2018 was \$105,604,733.15. Mr. Lavelle also shared the “re-stated” treasurer’s reports from July and August because we now have the audited figures; there was some redistribution of interest, and other adjustments that were necessary to give us up to date figures from July 1, 2018.

Financial Review, Charts and Cash Flow – Mr. Lavelle presented the financial reports for September 30, 2018. He shared with the committee that our investments are running well and continue to increase. Each year we are able to record more interest, which helps our budget numbers. The Managed Portfolio is yielding over 3% on returns outperforming the index by ¼%. Mr. Lavelle and Tera Wagner are also working on a one page report to summarize all our investments to make it easier to read.



Minutes

Building and Finance Committee

October 11, 2018 – 7:00 PM

Annual Audit Presentation – Mr. Lavelle shared with the committee that the 2018-2019 final audit was complete. Our audit was declared, “clean” which means that all financial statements are presented fairly in all material respects. After a presentation by our Districts independent auditor, Mr. Lavelle will recommend the School Board accept the 2018-2019 audit at the October meeting. It was shared that the Management’s Discussion and Analysis Report, which is intended to serve as an introduction to the District’s basic financial statements, could be shared at a future meeting.

Update on State Legislation – There was nothing new to report this month.

Insurance – None

Transportation –

Transportation Performance Report - Mr. Lavelle shared the transportation performance report for September wherein on time performance was good.

Other/Policy –

Lunch Program Review – Mr. Lavelle introduced Mary Morgan our Food Service Director to the committee members. Mary provided an overview of the cafeteria procedures at each building.

Mary

also shared with the committee that even though the District does not participate in the National School Lunch Program they do follow the nutritional guidelines set by the State. In the 2017-2018 school year we began participating in a group purchasing program (HPS) and with incentives and rebates we have saved approximately \$40,000.00. Through a student led initiative and for environmental reasons all three schools have switched from styrofoam to paper products. This year the Wellness Committee will update the nutritional guidelines to include calories from fat, sodium and grams of protein on all items that are sold in the cafeteria and will be on the school district website.

Effective immediately a new legislation passed called Hunger-Free Student. This provides that every

school in the State shall provide a federally reimbursable lunch to a student regardless of whether the student has the ability to pay for the lunch or owes money for earlier lunches. If a student owes money, the District can reach out to the parent or guardian of the student to attempt collection for the money owed and to request that the parent enroll the student in a free or reduced price lunch program.



Minutes

Building and Finance Committee

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S4 Summit Meeting – Mrs. Gracias shared with the committee members that Carl Sandburg will be hosting the S4 Summit entitled *Be Empowered: Navigating the Pressures Facing Teens* on November 14, 2018. Our goal is to encourage parents, employers, community members, staff and anyone who cares about teens to attend this inspiring and informational event.

Joint Committee Meeting – Mr. Serratore informed the committee members that the Joint meeting with the Education, Special Services and Finance committees will be held on December 11, 2018 in the Learning Center. The focus of this meeting is to learn a little bit about each committee.

The meeting adjourned at 7:48 PM. The next meeting will be Monday, November 19, 2018 at 7:00 pm at Amos Alonzo Stagg High School.