



November 19, 2018 – Amos Alonzo Stagg High School

The meeting was called to order at 7:00 p.m. by Tony Serratore, Board and Committee members in attendance for the meeting were: Richard Nogal, Susan Dalton, Dr. James Gay, John Lavelle, Bob Hughes, Dave Keating, Nicholas Graal, Steve Barstatis, Mike Hradek, Richard Piatchek, Philip Blomberg, James Duffy, Jennifer Tyrrell, Eric Olsen and Arthur Osmelak.

Public Comments: None

Building:

Capital Projects –

Major Project & Equipment Plan – Mr. Hughes presented the long-term capital project plan. Mr. Hughes informed the committee that he would be working with the Principals at each building in the upcoming months to determine what projects on the current listing need to be prioritized for next summer. The bid to install the wireless card reader locks on all doors will be sent out in December and the results will be brought to the January School Board meeting.

Ten Passenger Van Purchase – Each one of our schools have two 15-passenger activity buses and we realized we have the need for smaller vehicles to accommodate our smaller clubs. We purchased three 10 passenger transit vans through the State bid list. We paid approximately \$30,000.00 for each vehicle and they should be delivered in March.

Maintenance/Cleaning - None

Other/Policy – None

Finance:

Budget/Finance –

Treasurer's Report – Mr. Lavelle presented the October monthly report. The District received revenues of \$1,986,391.88 and expenditures of \$11,281,593.54. The total fund balance as of October 31, 2018 was \$96,309,405.09. The State funding for the most part was below what we experienced last year and a lot of it was due with the cycling out of categoricals. Overall, the report looks good.

Financial Review, Charts and Cash Flow – Mr. Lavelle presented the financial reports for October 31, 2018. He shared with the committee that our investments are running well and continue to



increase. The Managed Portfolio is also tracking well. He explained he is still working on consolidating all investments into one concise report to make it easier to read.

Tentative Levy – Mr. Lavelle presented the 2018 estimated tax levy. The District is proposing to levy a 1.9% increase to the 2017 extension, which is lower than the current CPI rate. Due to the expiring bond and the value of local property rebounding, the tax rate for the district decreased on the 2017 levy by over 21 cents/hundred dollars of EAV. With all this said, local taxes do account for 90% of the revenues the district received in the past fiscal year. The revenue source has been the most stable, consistent form of funding the district has received, and properly executing documents to ensure receipt of this revenue source could be viewed as one of the most important tasks with which the board is charged. Mr. Nogal would like the proposal for the levy modified for the School Board, which Mr. Lavelle will present at their next meeting. The levy will go to the School Board for adoption at the December meeting.

Audit Review – Mr. Lavelle shared with our committee that our FY 2017-2018 audit was declared, “clean” which means that all financial statements are presented fairly in all material respects. Mr. Lavelle attached for the committees review the Management Discussion and Analysis that serves as the executive summary to the readers of our annual financial report.

Enrollment Projections – Mr. Lavelle presented the five-year enrollment projections to the committee. Current enrollment data is collected from all area elementary schools, both public and private and is fed into a projection model that calculates a standard 5-year cohort survival ratio. The projection will be used for budgeting, financial projections, attendance zone and facility planning.

Resolution Authorizing Intervention on PTAB – Our District is currently part of a coop where Klein, Thorpe and Jenkins intervenes in PTAB appeals on behalf of Orland SD 135, Orland Fire Protection, Village of Orland Park, the Orland Library and D230. By collaborating with the other entities we are able to share, the attorney’s fees based on the rates each institution charges while protecting the tax base to control homeowner’s rates. Mr. Lavelle will recommend that the School Board adopt the resolution providing authority to Klein, Thorpe and Jenkins to intervene in PTABs on the districts behalf for the 2017 through 2019 period.

Update on State Legislation – Dr. Gay shared with the committee the Property Tax Relief Grant. Beginning in FY2019, the State Board will provide \$50 million in property tax relief grants to eligible school districts. Eligible school districts are those that exceed a threshold tax rate and that agree to abate a portion of taxes, up to a statutory limit, in the coming tax cycle. In return, qualifying districts receive a state grant in an amount that is a proportion of the tax relief provided. Grants are prioritized in order of highest Unit Equivalent Tax Rates among grant applicants. Our District’s number is 53, our property tax relief amount would be \$13,450,716 we would receive 65% of that, which is



\$8,719,189.00. We would incur a \$4.7 million deficit for one year, which the District could potentially recover in future Levy cycles. Dr. Gay will be speaking with our attorney HLERK and David Orr on November 20th and will make a decision at the December board meeting whether we will apply for the Property Tax Relief Grant.

Insurance –

Insurance Committee Minutes – Mr. Lavelle shared the minutes of the insurance meeting with the committee members. He reported that our self-insured BCBS medical plans are running 3% higher and dental claims are running 4% higher than last fiscal year. Pharmacy represents 21% of total medical claims and this percentage has been increasing over time. Increased specialty RX is the primary reason for rising costs. Mr. Lavelle reported that 90% of our staff participated in the wellness screening. He also pointed out that the question added to the HRA where the staff indicated that the screening led them to discovering unknown health conditions elicited meaningful responses. Mr. Lavelle reported that our virtual visits program offered through MDLIVE has increased from .9% to 31.5% generating a savings of \$1,584.00 and the results of the eligibility report saved the District \$136,500.00 in its first year. The next Insurance meeting will be held in April 2019.

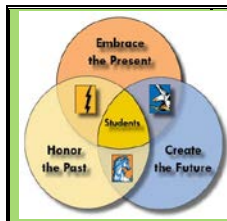
Transportation –

Transportation Performance Report - Mr. Lavelle shared the transportation performance report for October wherein on time performance was good.

Other/Policy –

Sandburg SRO Agreement – The District has enjoyed a very favorable relationship with the Village of Orland Park and the services they provide keeping our schools safe. In light of new legislation in August of 2018 related to training and heightened concerns related to school safety, the SRO agreements are being reviewed with each Village. This agreement has been reviewed by our attorneys and meets current requirements. Mr. Lavelle will recommend to the School Board to approve the Intergovernmental Agreement with the Village of Orland Park to provide a Student Resource Officer as presented.

Disposal of Band Uniforms – Stagg High School replaced their band uniforms last year. In accordance with Board Policy, permission is sought to dispose of old uniforms. Old uniforms will be sold to students who are interested. A possible fundraiser, where uniforms would be made into pillows or quilts is being discussed. Mr. Lavelle recommends that the School Board declare the old uniforms as surplus and authorize the administration to either sell, donate or dispose of the items.



Minutes

Building and Finance Committee November 19, 2018 - 7:00 PM

RFP for Auditing Services – Mr. Lavelle presented a draft of the request for proposal for auditing services for the committee's review. The hope is to have an agreement in place by February or March. The term would be for a three-year period.

District At A Glance – Dr. Gay shared with the committee a handout highlighting the Districts accomplishments, focusing on our graduating rate. The class of 2018 has a 93% graduation rate with 87% enrolled in college. The Illinois State Board rated our District Commendable for having met all established benchmarks.

Joint Committee Meeting – Dr. Gay informed the committee members that the Joint meeting with the Education, Special Services and Finance committees will be held on December 11, 2018 in the Learning Center. The focus of this meeting is to learn a little bit about each committee.

The meeting adjourned at 8:30 PM. The next meeting will be Tuesday, December 11, 2018 at 7:00 pm at Administration / The Learning Center.