



Minutes

Student Services Committee September 11, 2018

Administration Center

Mrs. Gracias called the meeting to order at 7:00 PM. Committee members in attendance included: Melissa Gracias, Denis Ryan, Dr. James Gay, Dr. Kim Dryier, Lisa Shulman, Edgar Palacios, Robert Nolting, Eric Olsen, Jennifer Tyrrell, Sheli Thoss, Jennifer Karalis, Donald Vacha, Nareman Taha, Robin Murphy, and Nadine Scordo. Also present were Special Education Teacher and ESY Coordinator Dave Reilly; Board President Rick Nogal, Board members Tony Serratore and Sue Dalton.

Review of committee meeting minutes - No comments or corrections were offered.

SCHOOL IMPROVEMENT

2019 S4 Plan - Dr. Dryier reviewed the FY19 S4 Plan, noting that the S4 plan serves as District 230 District Improvement Plan. She explained that the plan has been developed collaboratively with the School Board of Education, Administration, and Associations respectively. Progress is reviewed monthly and goals for the coming year are developed. Building improvement plans are developed based on the plan. The Student Services Committee focuses on the social and emotional portion of the S4 plan. Goals specific to student services were reviewed. Dr. Dryier stated that specific goals of the Plan will be highlighted throughout the course of the year, reporting on progress, answering questions, and asking for suggestions from the committee. Considerable conversation followed regarding the communication of goals to parents.

Institute Days and Start of 2019 School Year - Dr. Dryier commented that the focus of the August Institute day was '*Growth Mindset*' and relationship building through personal stories and connections. She stated that this will continue to be the focus throughout the year. Mr. Nogal, Board President, participated in the activities. Other board members were also present to welcome staff for the new year.

10 Day Survey Results - Dr. Dryier shared the 10-day survey results for the past 5 years which reflect how well buildings are prepared for the start of the school year.

Safety Drill Reports - Mr. Edgar Palacios, Special Programs Coordinator, provided a brief overall review of the state mandated Evacuation Drills for each of the District schools. Evacuation drills are planned, evacuation times, and lockdown drills were reviewed. Staff observations and recommendations are made for future drills.

Instructional Coaching - Dr Dryier shared information about *Instructional Coaching* and the plan for D230 to transition to instructional coaches. Part of the plan includes a team of District 230 administrators attending an extraordinary 5-day training opportunity on the subject of *Instructional Coaching*. What makes this opportunity so unique is that it focuses on both instructional and social and emotional coaching and Tiered levels of intervention. The presenters, Jim Knight and Randy Sprick, are well renowned professional leaders in both instructional coaching and social and emotional behavioral management. Attendance at this conference will support our administrative team in the implementation and achievement of our S4 Plan.

STUDENT SERVICE

ESY Program - Mr. Dave Reilly, ESY Coordinator and Special Education Teacher, shared a brief overview of the Extended School Year Program (ESY) for 2018. He stated D230 ESY is recommended for Special Education students who demonstrate regression of skills without recoupment in a reasonable amount of time. He shared that the primary goal is to maintain current skills with the focus on functional academics, daily living skills and community access. Mr. Reilly stated that this year's theme was Science.

Seal of Biliteracy - Mr. Palacios shared that District 230 will be applying for the *Seal of Biliteracy*. This will open the opportunity for those students that can prove proficiency in two or more languages. Upon completion of their high school careers, students may receive a Seal or Commendation on their transcript and diploma.

Summer EL Program - Mr. Palacios described the summer EL program stating this class was a pilot delivered by three D230 teachers. The class was a blend of Culinary Arts and English, where students were exposed to content area language, real life applications, and career opportunities. This pilot will be used to propose a new course with a similar scope for the 19-20 school year.

POLICIES

Dr. Dryier shared policy and administrative procedure updates; in addition, mandated annual review policies were shared for comments or corrections.

Policies

First Reading

- 7:50 Students - School Admissions and Transfers

Administrative Procedures and Exhibits

- 7:20 AP Students - Harassment of Students Prohibited
- 7:180 AP1 - Students - Prevention, Identification, Investigation, and Response to Bullying
- 7:180 AP1, E1 - Students - Resource Guide for Bullying and School Violence Prevention
- 7:180 AP1, E2 Students - Be a Hero by Reporting Bullying and School Violence
- 7:180 AP1, E3 Students - Memo to Staff Regarding Bullying and School Violence
- 7:180 AP1, E4 Students - Memo to Parents/Guardians Regarding Bullying and School Violence
- 7:180 AP1, E5 Students - Report Form for Bullying and School Violence
- 7:180 AP1, E6 Students - Interview Form for Bullying and School Violence Investigation
- 7:180 AP1, E7 Students - Response to Bullying and School Violence
- 7:185 E Students - Memo to Parents/Guardians Regarding Teen Dating Violence
- 7:280 E1 - Students - Placement of Students with AIDS
- 7:280 E2 - Students - Reporting and Exclusion Requirements for Common Communicable Diseases
- 7:280 E3- Students - Prevention of Staphylococcal Infections for Schools
- 7:315 AP - Students - Guidelines for Student Distribution of Non-School Sponsored Publications
- 7:340 AP1 Students - School Student Records
- 7:340 AP1 E1 Students - Notification to Parents and Students of Rights Concerning a Student's School Records

Annual Policy Review

- 7:130 Students - Student Rights and Responsibilities
- 7:140 Students - Search and Seizure
- 7:150 Students - Agency and Police Interviews
- 7:160 Students - Student Appearance

No comments or corrections were offered.

The meeting was adjourned at 8:30 p.m.

Next meeting: *October 10, 2018*